



## Equal opportunities monitoring

### Equal opportunities and discrimination policy

We recognise that discrimination is not only unacceptable, it is also unlawful. Our aim is to ensure that no job applicant is discriminated against, directly or indirectly, on any unlawful grounds.

All job applicants will be considered solely on their ability to do the job. Interview questions will not be of a discriminatory nature.

### Equal opportunities monitoring

As part of our commitment to equality of opportunity, we need to obtain information about the ethnic origins and sex of our employees and job applicants.

We are an equal opportunity employer. The aim of our policy is to ensure that no job applicant or employee receives less favourable treatment because of age, disability, gender reassignment, marriage and civil partnership, pregnancy or maternity, race, religion or belief, sex or sexual orientation.

To ensure that this policy is fully and fairly implemented and monitored, and for no other reason, would you please provide the following information:

<b>Age</b>	
<input type="radio"/>	Prefer not to say
<input type="radio"/>	Under 18
<input type="radio"/>	18-24
<input type="radio"/>	25-34
<input type="radio"/>	35-44
<input type="radio"/>	45-54
<input type="radio"/>	55-64
<input type="radio"/>	65-74
<input type="radio"/>	75+
<b>Disability</b>	
Do you have a disability?	
<input type="radio"/>	Prefer not to say
<input type="radio"/>	Yes, I am aware I have a disability
<input type="radio"/>	No, I do not have a disability
<input type="radio"/>	As far as I am aware, I do not have a disability

You will be considered as having a disability for discrimination purposes if you fit the definition as given in the Equality Act 2010. In the Act, a disability is a 'physical or mental impairment which has a substantial and long term adverse effect on a person's ability to carry out normal day to day activities.' For these purposes, 'long term' is taken to mean the condition is likely to last longer than 12 months or likely to recur.

Ethnicity	
<input type="radio"/>	Prefer not to say
Asian or Asian British	
<input type="radio"/>	Bangladeshi
<input type="radio"/>	Indian
<input type="radio"/>	Pakistani
<input type="radio"/>	Other Asian background Please specify _____
Black or Black British	
<input type="radio"/>	African
<input type="radio"/>	Caribbean
<input type="radio"/>	Other Black background Please specify _____
Chinese	
<input type="radio"/>	
Other ethnic group	Please specify _____
Mixed race	
<input type="radio"/>	White and Asian
<input type="radio"/>	White and Black African
<input type="radio"/>	White and Caribbean
<input type="radio"/>	Other Mixed background Please specify _____
White	
<input type="radio"/>	British
<input type="radio"/>	Irish
<input type="radio"/>	Other white background Please specify _____

Religion or belief			
<input type="radio"/>	Prefer not to say	<input type="radio"/>	Jewish
<input type="radio"/>	Buddhist	<input type="radio"/>	Muslim
<input type="radio"/>	Christian	<input type="radio"/>	Sikh
<input type="radio"/>	Hindu	<input type="radio"/>	No religion
<input type="radio"/>	Other (Please specify _____)		

<b>Gender</b>	
<input type="radio"/>	Prefer not to say
<input type="radio"/>	Female
<input type="radio"/>	Male
<input type="radio"/>	Other (Please specify _____)

<b>Sexual orientation</b>	
<input type="radio"/>	Prefer not to say
<input type="radio"/>	Bisexual
<input type="radio"/>	Gay man
<input type="radio"/>	Heterosexual/straight
<input type="radio"/>	Lesbian
<input type="radio"/>	Other (Please specify _____)

**Data protection statement**

Data Controller name: Levin Sources

The Company uses this information to review compliance with its policies on equal opportunity in relation to recruitment. We will use this data to inform our statistics on the representation of the categories of individual as shown above. We will treat all personal information in line with current data protection legislation and our data protection policy.

In order for us to process this information and to comply with data protection legislation, we require your consent. You are not required to give your consent; you acknowledge that any consent given is freely given. Your job application is not dependent on your giving consent to our processing of this data.

Including your signature below will signify your consent to our processing of this information. Once you have given consent, you may withdraw it at any time by contacting [hello@levinsources.com](mailto:hello@levinsources.com).

Any information provided will be kept confidential and will only be used for the purposes detailed above.

Name _____	Job Applied For _____
Signed _____	Date _____